

**UNCLASSIFIED POSITION ANNOUNCEMENT
FOR
DEPUTY STATE TREASURER FOR INVESTMENTS**

Located in Las Vegas, Nevada

SPECIAL NOTIFICATION: This position is exempt from the provisions of the state classified service. Selection shall be made by, and the incumbent shall serve at, the pleasure of the Nevada State Treasurer (Treasurer).

DUTIES: The Treasurer is seeking a qualified individual to manage the Investment Division. The investment responsibilities currently include:

-- the internal investment of:

1. The State's general portfolio;
2. the Local Government Investment Pool (LGIP); and
3. the Permanent School Fund (PSF).

The combined assets of these funds are approximately \$3.4 billion.

-- oversight of externally managed programs which include:

1. a local government investment program;
2. the higher education tuition investment program; and
3. two (2) securities lending programs.

-- preparation of all the Division's:

1. policies and procedures (including revisions to same);
2. formal and informal reports;
3. fiscal year-end reports; and
4. requests for professional services.

-- making presentations and recommendations to:

1. various State boards;
2. Nevada State Legislature and Committees;
3. local governmental entities; and
4. Nevada State Treasurer and other elected officials, as requested by the Treasurer.

-- advising various divisions (as necessary) within the Office of the Treasurer, including but not limited to:

1. Cash Management;
2. Debt Management; and
3. Education Programs.

The Deputy will have supervisory duties.

QUALIFICATIONS: The successful candidate must possess a Bachelor's Degree, and must have actual investment experience of at least five (5) years within the fixed-income department of a public/ and or private institution. This experience, in addition to fixed-income investment utilizing United States Treasuries and Agencies, must include the implementation of total return investment and specialized

investment utilizing corporate notes, asset-backed securities and mortgage-backed securities. Additional education, training or experience will be reviewed to assess general familiarity with state government procedures, the ability to interpret and apply laws, regulations, rules and policies, the ability to manage a department, the ability to prepare and present both oral and written recommendations and plans. The qualified candidate must also possess the ability to recognize and react to various economic cycles and conditions, and to apply this information to formulate a successful investment program. Some travel may be required.

SALARY: Up to **\$97,901** (employee/employer paid retirement) with a comprehensive benefit package.

APPLY: Resumes will be accepted by e-mail until the position is filled. Hiring may occur before the announcement is closed. Please submit resume to:

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